

Ilion Housing Authority  
Board Meeting  
February 17, 2015

Commission Members

Beverlyan Tutty, Chairperson	Joyce Sanchez, Commissioner
Steven Lachacz, Vice Chairperson	Brian Murray, Treasurer
Orlo Burch, Commissioner	Lynn Schmiedel, Resident Commissioner
Thad Luke, Counsel	Fred Hartmann, Village Trustee
Jeffrey McTiernan, Executive Director/Secretary	

1. Call to Order.

Chairperson Tutty called the Board Meeting of the Ilion Housing Authority to order at 5:00 PM in the Ilion Housing Authority Office at London Towers.

2. Roll Call.

Chairperson Tutty and Commissioner Sanchez were present via telephone. Commissioners Burch and Murray present. Resident Commissioner Schmiedel was present. Director McTiernan and Counsel Luke were present. Commissioner Lachacz was excused. Trustee Hartmann was excused.

3. Approval of the Minutes.

Commissioners read and reviewed the minutes of the January 20, 2015 Regular Board Meeting. Commissioner Sanchez made a motion to accept the minutes as amended and Commissioner Burch seconded the motion. Ayes all.

4. Management Report.

Director McTiernan provided a written monthly report.

5. Tenant Advisory Report. Resident Commissioner Schmiedel commented on the painting of the hallway on the 8<sup>th</sup> floor and gave a report on the Casino Night that was held in February.

6. Committee Reports. NTR.

7. Financial Report.

- a. Monthly Transaction Report. The Board of Commissioners reviewed the report.
- b. Credit Card Transaction Report. The Board of Commissioners reviewed the report.
- c. Profit/Loss Report. The Board of Commissioners reviewed the report.
- d. Bank Statements. The Board of Commissioners reviewed the report.  
Commissioner Murray made a motion to accept the financial reports as presented.  
Commissioner Sanchez seconded the motion. Ayes all.

8. Old Business.

a. Business Activities.

1. Mileage Report. Commissioner Murray made a motion to approve the mileage report. The motion was seconded by Commissioner Burch. Ayes all.

b. Construction Update. Director McTiernan provided an update to the board members on the status of the 1<sup>st</sup> floor apartment construction.

c. Elevator Project. Director McTiernan provided an update on the London Tower elevator project. Commissioner Sanchez made a motion to approve a budget of \$385,000 for the elevator upgrade project. The project will be funded using the long term capital reserve account. Commissioner Murray seconded the motion. Ayes all.

d. FEMA Update. Director McTiernan provided an update

e. Fire Damage RP-C1. Director McTiernan updated the board on the status of Remington Park Apt C1.

9. New Business

a. Tablets. Commissioner Murray made a motion to approve the expenditure of \$1500 to purchase tablets for board members. Commissioner Sanchez seconded the motion. Ayes all.

b. PHADA Conference. Chairperson Tutty, Commissioner Sanchez and Director McTiernan provided the board with written reports regarding the PHADA conference. No further action.

10. Open Discussion. NTR.

11. Executive Session for personnel matters. Commissioner Burch a motion to enter into Executive Session discus personnel matters. Commissioner Murray seconded the motion. Commissioner Murray made a motion to exit executive and Resident Commissioner Schmiedel seconded the motion.

Next Scheduled Board Meeting: March 17, 2015 at 5:00 PM

12. Adjourn. Commissioner Burch made a motion to adjourn at 6:20 pm.

Respectfully submitted,

Jeffrey C. McTiernan  
Executive Director