

Ilion Housing Authority
Board Meeting
June 16, 2015

Commission Members

Beverlyan Tutty, Chairperson	Joyce Sanchez, Commissioner
Steven Lachacz, Vice Chairperson	Brian Murray, Treasurer
Orlo Burch, Commissioner	Lynn Schmiedel, Resident Commissioner
Thad Luke, Counsel	Fred Hartmann, Village Trustee
Jeffrey McTiernan, Executive Director/Secretary	

1. Call to Order.

Chairperson Tutty called the Board Meeting of the Ilion Housing Authority to order at 5:08 PM in the Ilion Housing Authority Office at London Towers.

2. Roll Call.

Chairperson Tutty and Commissioners Burch, Murray and Sanchez were present. Director McTiernan and Counsel Luke were present. Resident Commissioner Schmiedel was present. Commissioner Lachacz was excused. Trustee Hartmann was absent.

3. Approval of the Minutes.

Commissioners read and reviewed the minutes of the May 19, 2015 Regular Board Meeting. Commissioner Burch made a motion to accept the minutes and Commissioner Murray seconded the motion. Commissioner Sanchez abstained. Ayes all.

4. Management Report.

Director McTiernan provided a written monthly report.

5. Tenant Advisory Report. Resident Commissioner Schmiedel reported on the Tenant's Association plans for a Fourth of July picnic, Doodah Parade float and the Ilion Days Car Show.

6. Committee Reports. NTR.

7. Financial Report.

- a. Monthly Transaction Report. The Board of Commissioners reviewed the report.
 - b. Credit Card Transaction Report. The Board of Commissioners reviewed the report.
 - c. Profit/Loss Report. The Board of Commissioners reviewed the report.
 - d. Bank Statements. The Board of Commissioners reviewed the report.
- Commissioner Murray made a motion to accept the financial reports as presented. Commissioner Burch seconded the motion. Ayes all.

8. Old Business.

- a. Business Activities.
 1. Mileage Report. Commissioner Murray made a motion to approve the mileage report. The motion was seconded by Commissioner Burch. Ayes all.
- b. Elevator Project. Commissioner Murray made a motion to accept the budget of \$345,400 for the elevator project. This budget does not include engineering or construction management fees. Commissioner Sanchez seconded the motion. Ayes all.
- c. FEMA Update. Director McTiernan provided an update.
- d. Awnings Project. Director McTiernan discussed the 26 awnings scheduled to be constructed for Ilion Heights and Remington Park.

9. New Business

- a. Fire Damages. Director McTiernan discussed the damages caused by the fire in London Towers Apt#705 in June.
- b. Limited Liability Corporation (LLC). Director McTiernan informed the board that a LLC may have to be formed to resolve reporting/funding issues with HUD. Commissioner Sanchez made a motion to authorize the creation of a Limited Liability Corporation if one is required. Resident Commissioner Schmiedel seconded the motion. Ayes all.
- c. Fire Policy. Director McTiernan discussed the fire policy with the board.
- d. Hot Water Heater for London Towers. Commissioner Sanchez made a motion to approve a budget of \$7000 for the purchase of a new hot water heater for London Towers. Resident Commissioner Schmiedel seconded the motion. Ayes all.

10. Open Discussion.

11. Executive Session for personnel matters. NTR.

Next Scheduled Board Meeting: July 21, 2015 at 5:00 PM

12. Adjourn. Commissioner Burch made a motion to adjourn at 6:20 pm.

Respectfully submitted,

Jeffrey C. McTiernan
Executive Director