

Ilion Housing Authority  
Board Meeting  
March 17, 2015

Commission Members

Beverlyan Tutty, Chairperson	Joyce Sanchez, Commissioner
Steven Lachacz, Vice Chairperson	Brian Murray, Treasurer
Orlo Burch, Commissioner	Lynn Schmiedel, Resident Commissioner
Thad Luke, Counsel	Fred Hartmann, Village Trustee
Jeffrey McTiernan, Executive Director/Secretary	

1. Call to Order.

Chairperson Tutty called the Board Meeting of the Ilion Housing Authority to order at 5:06 PM in the Ilion Housing Authority Office at London Towers.

2. Roll Call.

Chairperson Tutty and Commissioner Sanchez were present via telephone. Commissioners Burch and Murray present. Director McTiernan and Counsel Luke were present. Counsel Luke had to leaving the meeting and was not present for voting items 8a, 9a and 9c. Resident Commissioner Schmiedel and Trustee Hartmann were excused. Commissioner Lachacz was absent.

3. Approval of the Minutes.

Commissioners read and reviewed the minutes of the February 17, 2015 Regular Board Meeting. Commissioner Burch made a motion to accept the minutes and Commissioner Murray seconded the motion. Ayes all.

4. Management Report.

Director McTiernan provided a written monthly report.

5. Tenant Advisory Report. NTR

6. Committee Reports. NTR.

7. Financial Report.

- a. Monthly Transaction Report. The Board of Commissioners reviewed the report.
  - b. Credit Card Transaction Report. The Board of Commissioners reviewed the report.
  - c. Profit/Loss Report. The Board of Commissioners reviewed the report.
  - d. Bank Statements. The Board of Commissioners reviewed the report.
- Commissioner Burch made a motion to accept the financial reports as presented.  
Commissioner Murray seconded the motion. Ayes all.

8. Old Business.

a. Business Activities.

1. Mileage Report. Commissioner Murray made a motion to approve the mileage report. The motion was seconded by Commissioner Sanchez. Ayes all.

b. Construction Update. Director McTiernan provided an update to the board members on the status of the 1<sup>st</sup> floor apartment construction.

c. Elevator Project. Director McTiernan provided an update on the London Tower elevator project.

d. FEMA Update. Director McTiernan provided an update.

e. Fire Damage RP-C1. Director McTiernan updated the board on the status of Remington Park Apt C1.

9. New Business

a. Awnings Project. Commissioner Sanchez made a motion to approve the expenditure of \$121,000 to construct 26 awnings for Ilion Heights and Remington Park. Commissioner Murray seconded the motion. Ayes all.

b. Resolution #850. Commissioner Sanchez made a motion to adopt Resolution #850, the Summary Plan Description and Plan Document of the Ilion Housing Authority Reimbursement Account. Commissioner Murray seconded the motion. Ayes all.

c. Integrated Systems. Commissioner Murray made a motion to engage Integrated Systems for onsite engineering and designing video surveillance system. The budget is \$4999. Commissioner Sanchez seconded the motion. Ayes all.

10. Open Discussion. NTR.

11. Executive Session for personnel matters. Commissioner Murray made a motion to enter into executive session at 5:15 PM to discuss administrative matters. Commissioner Burch seconded the motion. Commissioner Sanchez made a motion to exit executive session at 5:20 and vote on Resolution #850. Commissioner Murray seconded the motion.

Next Scheduled Board Meeting: April 21, 2015 at 5:00 PM

12. Adjourn. Commissioner Burch made a motion to adjourn at 6:16 pm.

Respectfully submitted,

Jeffrey C. McTiernan  
Executive Director