

Ilion Housing Authority
Board Meeting
May 19, 2015

Commission Members

Beverlyan Tutty, Chairperson	Joyce Sanchez, Commissioner
Steven Lachacz, Vice Chairperson	Brian Murray, Treasurer
Orlo Burch, Commissioner	Lynn Schmiedel, Resident Commissioner
Thad Luke, Counsel	Fred Hartmann, Village Trustee
Jeffrey McTiernan, Executive Director/Secretary	

1. Call to Order.

Chairperson Tutty called the Board Meeting of the Ilion Housing Authority to order at 5:05 PM in the Ilion Housing Authority Office at London Towers.

2. Roll Call.

Chairperson Tutty and Commissioner Burch and Murray were present. Director McTiernan and Counsel Luke were present. Resident Commissioner Schmiedel was present. Commissioners Sanchez and Lachacz were excused. Trustee Hartmann was absent.

3. Approval of the Minutes.

Commissioners read and reviewed the minutes of the April 21, 2015 Regular Board Meeting. Commissioner Burch made a motion to accept the minutes as amended and Commissioner Murray seconded the motion. Ayes all.

4. Management Report.

Director McTiernan provided a written monthly report.

5. Tenant Advisory Report. Resident Commissioner Schmiedel reported on the Tenant's Association plans for a Memorial Day picnic, Doodah Parade float and the Ilion Days Car Show.

6. Committee Reports. NTR.

7. Financial Report.

- a. Monthly Transaction Report. The Board of Commissioners reviewed the report.
 - b. Credit Card Transaction Report. The Board of Commissioners reviewed the report.
 - c. Profit/Loss Report. The Board of Commissioners reviewed the report.
 - d. Bank Statements. The Board of Commissioners reviewed the report.
- Commissioner Murray made a motion to accept the financial reports as presented. Commissioner Burch seconded the motion. Ayes all.

8. Old Business.

- a. Business Activities.
 1. Mileage Report. Commissioner Murray made a motion to approve the mileage report. The motion was seconded by Commissioner Burch. Ayes all.
- b. Construction Update. Director McTiernan provided an update to the board members on the status of the 1st floor apartment construction.
- c. Elevator Project. Director provided an update on the status of the elevator project.
- d. FEMA Update. Director McTiernan provided an update.
- e. Awnings Project. Director McTiernan discussed the 26 awnings scheduled to be constructed for Ilion Heights and Remington Park.

9. New Business

- a. Long Term Capital Reserve Budget. Commissioner Burch made a motion to approve the expenditure of \$34,785 to upgrade the current security system. The motion was seconded by Commissioner Murray. Ayes all.
- b. Executive Director Evaluation. Director McTiernan provided his input to the board.
- c. Write off of Bad Debt. Resident Commissioner Schmeidel made a motion to accept Resolution #851 to write off bad debt in the amount of \$753.33. The motion was seconded by Commissioner Murray. Ayes all.

10. Open Discussion. Director McTiernan requested that the August meeting be changed to August 11th. The board agreed to the request.

11. Executive Session for personnel matters. NTR.

Next Scheduled Board Meeting: June 16, 2015 at 5:00 PM

12. Adjourn. Commissioner Burch made a motion to adjourn at 6:17 pm.

Respectfully submitted,

Jeffrey C. McTiernan
Executive Director