

Ilion Housing Authority
Board Meeting
November 17, 2015

Commission Members

Steven Lachacz, Chairperson	Joyce Sanchez, Commissioner
Brian Murray, Vice Chairperson	Beverlyan Tutty, Commissioner
Orlo Burch, Treasurer	Margery Murray, Resident Commissioner
Mark Rose, Counsel	Cindy Kennedy, Resident Commissioner
Jeffrey McTiernan, Executive Director/Secretary	Fred Hartmann, Village Trustee

1. Call to Order.

Chairperson Lachacz called the Board Meeting of the Ilion Housing Authority to order at 5:00 PM in the Ilion Housing Authority Office at London Towers.

2. Roll Call.

Commissioners Burch, Murray, and Resident Commissioners Murray and Kennedy were present. Director McTiernan and Trustee Hartmann were present. Commissioner Lachacz was present via telephone. Commissioners Tutty and Sanchez and Counsel Rose were excused.

3. Approval of the Minutes.

Commissioners read and reviewed the minutes of the October 20, 2015 Regular Board Meeting. Commissioner Murray made a motion to accept the minutes as amended and Commissioner Burch seconded the motion. Ayes all.

4. Management Report.

Director McTiernan provided a written monthly report.

5. Tenant Advisory Report. Resident Commissioner Kennedy commented that the maintenance department has been doing a great job in all aspects. She also requested that more actions be taken to ensure that all vehicles have stickers. Resident Commissioner Murray spoke of the upcoming events at London Towers.

6. Committee Reports. NTR.

7. Financial Report.

- a. Monthly Transaction Report. The Board of Commissioners reviewed the report.
- b. Credit Card Transaction Report. The Board of Commissioners reviewed the report.
- c. Profit/Loss Report. The Board of Commissioners reviewed the report.
- d. Bank Statements. The Board of Commissioners reviewed the report.
Commissioner Murray made a motion to accept the financial reports as presented.
Commissioner Burch seconded the motion. Ayes all.

8. Old Business.

a. Business Activities.

1. Mileage Report. Commissioner Murray made a motion to approve the mileage report. The motion was seconded by Commissioner Burch. Ayes all.

b. FEMA Update. Director McTiernan reported that the Housing Authority received a check for \$73,630. This reflects the NY State portion for asbestos removal.

c. Remington Park Lighting Revised Budget. Resident Commissioner Kennedy made a motion to approve increasing the Remington Park Lighting budget by \$1600 to \$9600. Resident Commissioner Murray seconded the motion. Ayes all.

d. Elevator project. Director McTiernan informed the board that he has concerns about the elevator project and has been in contact with Counsel Rose.

9. New Business

a. Conference Budget. Commissioner Murray made a motion to authorize \$8,135.90 as the budget for the conference. Commissioner Burch seconded the motion. Ayes all.

b. Door Project Budget. Commissioner Murray made a motion to approve the budget of \$7,956.00 for the interior door project. The motion was seconded by Resident Commissioner Murray. Ayes all.

c. Family Unit Bathroom Project. Commissioner Murray made a motion to approve the budget of \$122,310.00 for the family unit bathroom project. Commissioner Burch seconded the motion. Ayes all.

d. Health Care budget update. Director McTiernan provided the Board with an update on the Health Care costs for the year.

e. Family unit gift cards. Commissioner Murray made a motion to purchase gift cards in the amount of \$20.00 each to Wal-Mart for the tenants in the family units. The motion was seconded by Resident Commissioner Murray. Ayes all.

f. Holiday dinner at London Towers. Commissioner Burch made a motion to authorize an expenditure of \$2000 for the annual holiday dinner at London Towers. The motion was seconded by Commissioner Murray. Ayes all.

g. Landscaping project. Director McTiernan briefed the board on a proposed landscaping project. A proposed budget has not been submitted.

10. Open Discussion.

Commissioner Burch spoke of a NY State Disaster Preparedness training he attended and recommended that IHA have a training session for its residents and the Village.

11. Executive Session for personnel matters. Nothing to report.

Next Scheduled Board Meeting: December 15, 2015 at 5:00 pm.

12. Adjourn. Resident Commissioner Kennedy made a motion to adjourn at 6:30 pm.

Respectfully submitted,

Jeffrey C. McTiernan
Executive Director