

Ilion Housing Authority
Board Meeting
October 20, 2015

Commission Members

Steven Lachacz, Chairperson	Joyce Sanchez, Commissioner
Brian Murray, Vice Chairperson	Beverlyan Tutty, Commissioner
Orlo Burch, Treasurer,	Margery Murray, Resident Commissioner
Mark Rose, Counsel	Cindy Kennedy, Resident Commissioner
Jeffrey McTiernan, Executive Director/Secretary	Fred Hartmann, Village Trustee

1. Call to Order.

Vice Chairperson Murray called the Board Meeting of the Ilion Housing Authority to order at 4:30 PM in the Ilion Housing Authority Office at London Towers and was the acting chairperson for the entire meeting.

2. Roll Call.

Commissioners Burch, Murray, Tutty and Sanchez were present. Resident Commissioners Murray and Kennedy were present. Director McTiernan and Trustee Hartmann were present. Counsel Rose was excused. Chairperson Lachacz arrived at 5:00 PM and was available for all voting matters in New Business.

3. Approval of the Minutes.

Commissioners read and reviewed the minutes of the September 15, 2015 Regular Board Meeting. Commissioner Burch made a motion to accept the minutes as amended and Commissioner Tutty seconded the motion. Ayes all, with Commissioner Sanchez abstaining.

4. Management Report.

Director McTiernan provided a written monthly report.

5. Tenant Advisory Report. Resident Commissioner Kennedy discussed the Village's requirement for cat licenses. Resident Commissioner Kennedy asked Director McTiernan about parking passes for the family units. Director McTiernan responded that he would look into the parking policy.

6. Committee Reports. NTR.

7. Financial Report.

- a. Monthly Transaction Report. The Board of Commissioners reviewed the report.
- b. Credit Card Transaction Report. The Board of Commissioners reviewed the report.
- c. Profit/Loss Report. The Board of Commissioners reviewed the report.
- d. Bank Statements. The Board of Commissioners reviewed the report.

Commissioner Sanchez made a motion to accept the financial reports as presented.
Commissioner Burch seconded the motion. Ayes all.

8. Old Business.

a. Business Activities.

1. Mileage Report. Commissioner Tutty made a motion to approve the mileage report.
The motion was seconded by Commissioner Burch. Ayes all.

b. Construction Update. Director McTiernan provided an update on the status of the elevator project and the fire damaged apartment at London Towers.

c. FEMA Update. Director McTiernan provided an update.

9. New Business

a. HUD Commissioner Training. Commissioners reviewed the HUD training on Procurement and Contracting.

b. Conference. Director McTiernan provided the Board with information on the upcoming HUD Commissioner Training.

c. London Towers Bathroom Project. Chairperson Lachacz made a motion to approve a budget of \$200,000 for the London Towers bathroom project. The motion was seconded by Commissioner Sanchez. Ayes all.

d. Truck. Commissioner Tutty made a motion to approve a budget of \$45,000 for the purchase of a truck, plow and liftgate. The motion was seconded by Commissioner Burch. Ayes all.

e. Remington Park Lighting Project. Chairperson Lachacz made a motion to approve a budget of \$8000 for the Remington Park Lighting Project. Commissioner Sanchez seconded the motion. Ayes all.

f. Sale of snow blower. Commissioner Tutty made a motion to approve the disposal and sale of the snow blower attachment for tractor. The motion was seconded by Commissioner Burch. Ayes all.

10. Open Discussion.

11. Executive Session for personnel matters. Nothing to report.

Next Scheduled Board Meeting: November 17, 2015 at 5:00 pm.

12. Adjourn. Chairperson Lachacz made a motion to adjourn at 5:55 pm.

Respectfully submitted,

Jeffrey C. McTiernan
Executive Director