

Ilion Housing Authority  
Board Meeting  
April 19, 2016

Commission Members

Steven Lachacz, Chairperson	Joyce Sanchez, Commissioner
Brian Murray, Vice Chairperson	Beverlyan Tutty, Commissioner
Orlo Burch, Treasurer	Margery Murray, Resident Commissioner
Mark Rose, Counsel	Cindy Kennedy, Resident Commissioner
Jeffrey McTiernan, Executive Director/Secretary	Fred Hartmann, Village Trustee

1. Call to Order.

Chairperson Lachacz called the Board Meeting of the Ilion Housing Authority to order at 5:02 PM in the Ilion Housing Authority Office at London Towers.

2. Roll Call.

Commissioners Burch, Murray, and Lachacz were present. Resident Commissioners Kennedy and Murray were present. Director McTiernan, Counsel Rose and Accountant Avery were present. Commissioners Sanchez and Tutty were present via telephone. Trustee Hartmann was excused. Counsel Rose and Resident Commissioner Kennedy left at 5:40 PM. Resident Commissioner Kennedy was not available for any votes after and including the motion to approve the Transaction Report.

3. Approval of the Minutes.

Commissioners read and reviewed the minutes of the March 15, 2016 Regular Board Meeting. Commissioner Burch made a motion to accept the minutes and Resident Commissioner Murray seconded the motion. Ayes all.

4. Management Report.

Director McTiernan provided a written monthly report.

5. Tenant Advisory Report. Resident Commissioner Murray provided a written report concerning activities at London Towers. Resident Commissioner Kennedy discussed concerns at the family units in regards to signs being placed on the lawns and the need for lighting near the mailboxes.

6. Committee Reports. NTR.

7. Financial Report.

- a. Monthly Transaction Report. The Board of Commissioners reviewed the report. Commissioner Murray made a motion that the board has reviewed the monthly transactions and Commissioner Tutty seconded the motion. Ayes all.
- b. Credit Card Transaction Report. The Board of Commissioners reviewed the report.
- c. Profit/Loss Report. The Board of Commissioners reviewed the report.

- d. Bank Statements. The Board of Commissioners reviewed the report. Commissioner Burch made a motion to accept the financial reports as presented and Commissioner Tutty seconded the motion. Ayes all.

8. Old Business.

- a. Business Activities.
  - 1. Mileage Report. Commissioner Murray made a motion to approve the mileage report. The motion was seconded by Commissioner Tutty. Ayes all.
- b. Elevator project. Director McTiernan provided the Board an update on the elevator project.
- c. Auto-Out Fire Suppressor. Commissioner Murray made a motion to purchase 330 Auto-Out Fire Suppressors. The motion was seconded by Commissioner Burch. Ayes all.

9. New Business

- a. Ilion/ St Johnsville Lease. Commissioner Tutty made a motion to accept the Ilion/St Johnsville lease as presented. Commissioner Sanchez seconded the motion. Ayes all.
- b. Prindle Bonding. Ray Meier briefed the board that Prindle Apartments would like IHA to serve as a bond issuer for approximately 8 million in bonds they would use for modernization work. IHA would be a non guarantor with no exposed assets and would earn an administrative fee. Commissioner Burch made a motion to continue with the project and Resident Commissioner Murray seconded the motion. Ayes all.
- c. Write off of Bad Debt. Resident Commissioner Murray made a motion to accept Resolution #860 to write off bad debt for V. Matteson in the amount of \$457.47. The motion was seconded by Commissioner Murray. Ayes all.

10. Open Discussion.

11. Executive Session for personnel matters. Nothing to report.

Next Scheduled Board Meeting: May 17, 2016 at 5:00 pm.

12. Adjourn. Commissioner Burch made a motion to adjourn at 6:33 pm.

Respectfully submitted,

Jeffrey C. McTiernan  
Executive Director