

Ilion Housing Authority

Board Meeting

July 19, 2016

Commission Members

Steven Lachacz, Chairperson

Brian Murray, Vice Chairperson

Orlo Burch, Treasurer

Mark Rose, Counsel

Jeffrey McTiernan, Executive Director/Secretary

Joyce Sanchez, Commissioner

Beverlyan Tutty, Commissioner

Margery Murray, Resident Commissioner

Cindy Kennedy, Resident Commissioner

Joanne Moore, Village Trustee

1. Call to Order.

Vice Chairperson Murray called the Board Meeting of the Ilion Housing Authority to order at 5:00 PM in the Ilion Housing Authority Office at London Towers.

2. Roll Call.

Commissioners Murray, Burch, Sanchez and Tutty were present. Director McTiernan and Accountant Avery were present. Commissioner Lachacz was present via telephone. Resident Commissioners Kennedy and Murray were present. Counsel Rose and Trustee Moore were excused.

3. Approval of the Minutes.

Commissioners read and reviewed the minutes of the June 21, 2016 Regular Board Meeting. Commissioner Sanchez made a motion to approve the minutes and Commissioner Burch seconded the motion. Ayes all, with Resident Commissioners Kennedy and Murray abstaining.

4. Management Report.

Director McTiernan provided a written monthly report and highlighted the key indicator information supplementing the report.

5. Tenant Advisory Report. NTR.

6. Committee Reports. NTR.

7. Financial Report.

- a. Monthly Transaction Report. The Board of Commissioners reviewed the report. Commissioner Tutty made a motion to approve the monthly transaction report and Resident Commissioner Kennedy seconded the motion. Ayes all.
- b. Credit Card Transaction Report. The Board of Commissioners reviewed the report.
- c. Profit/Loss Report. The Board of Commissioners reviewed the report.
- d. Bank Statements. The Board of Commissioners reviewed the report. Commissioner Burch made a motion to accept the financial reports as presented and Resident Commissioner Murray seconded the motion. Ayes all.

8. Old Business.

a. Business Activities.

1. Mileage Report. Commissioner Sanchez made a motion to approve the mileage report. The motion was seconded by Commissioner Tutty. Ayes all.

b. Elevator project. Director McTiernan provided the Board an update on the status of the London Towers elevator project.

c. London Towers Family Day. Accountant Avery discussed the Sock Hop held at London Towers during Ilion Days.

d. Bond Issuance. Director McTiernan provided an update on the status on the bond issuance.

e. FEMA update. Accountant Avery provided the Board with an update on the status of the FEMA project.

9. New Business

a. RAD. Director McTiernan provided an update on RAD staffing.

10. Open Discussion. NTR.

11. Executive Session for personnel matters. Commissioner Burch made a motion to enter Executive Session at 5:50 PM to discuss personnel matters to include the Executive Director's succession plan. Resident Commissioner Kennedy seconded the motion. At 6:40 PM, Commissioner Burch made a motion to leave Executive Session with Commissioner Tutty seconding the motion.

Next Scheduled Board Meeting: August 16, 2016 at 5:00 pm.

12. Adjourn. Commissioner Burch made a motion to adjourn at 6:40 pm.

Respectfully submitted,

Jeffrey C. McTiernan
Executive Director